

**CONTENTS****□ APPLICATION FOR ADMISSION TO INITIAL FORMATION**

*When a person wants to begin the 1st year formation, s/he must submit this form to the Formation Director of your chapter for approval to begin. Please retain completed form in permanent personnel records*

**□ PRE-RECEPTION APPLICATION**

*This form may serve as a letter of intent of profession. Please fill out and give to your Chapter's Formation Director. You may also use separate paper to answer the question. Please note your Formation Director may ask other questions of you during your interview with them.*

**□ PRE-TEMPORARY/ LIFE PROFESSION APPLICATION**

*This form may serve as a letter of intent of profession. Please fill out and give to your Chapter's Formation Director. You may also use separate paper to answer the question. Please note your Formation Director may ask other questions of you during your interview with them.*

**□ REQUEST TO TRANSFER**

*This is the first of a two-part process. When a member wishes to transfer from one chapter to another, they must first submit this form to the council of the chapter they are transferring from to gain permission.*

**□ APPLICATION FOR ADMISSION TO CHAPTER**

*When permission has been granted for a member of your chapter to transfer to another, please submit this form to the Prior/ess/Moderator of the chapter the member seeks to transfer to.*

**□ FUNERAL INSTRUCTIONS**

*If a member of your chapter wishes to record funeral instructions may submit this form to your Chapter Secretary for retention in his/her permanent personnel record. A signed copy should also be placed in safekeeping with the member's will.*

**□ CONFIDENTIAL INQUIRY - FORMER PRIEST OR VOWED RELIGIOUS**

*When a former priest or vowed religious submits an application for admission into your chapter, submit this form to the former ordinary or major religious superior to verify his/her standing in his/her former community.*

**□ CONFIDENTIAL INQUIRY CONCERNING TRANSFER**

*When a member of another chapter Council's submits an application for admission into your chapter, submit this form to the Moderator/Prior/ess of the other chapter to verify the member's standing in his/her current chapter.*